

**VISITORS' BOOKING FORM**  
**For Westmill Wind Farm      SN6 8TH**



Please complete & return this form by email to [visit@weset.org](mailto:visit@weset.org)  
Please do not use this as a postal address.

<b>Title:</b>	
<b>First Name:</b>	
<b>Surname:</b>	
<b>Organisation:</b>	
<b>Email Address</b>	<b>Tel:</b>
	<b>Mobile:</b>
<b>Date of Visit:</b>	
<b>Anticipated number of visitors:</b>	
<b>Purpose of visit - What are your aims and objectives?</b>	
<b>We will be travelling to the site by bicycle/car/minibus/coach/other.</b> Please circle your mode of transport.	
<b>Special requirements:</b>	

**Please note the Conditions of Booking below are most important** and must be conveyed to all participants before they visit Westmill site.

**WeSET understands that by returning this form the Visit Organiser agrees to fulfil this task prior to the visit.** The Booking Form should be emailed to [visit@weset.org](mailto:visit@weset.org) .

Postal address      WeSET Visits clerk, Mauley House, Top Road, Kempford, GL7 4EG

**Directions to Westmill Wind Farm SN6 8TH from Oxford:** Take A420 over Watchfield roundabout towards Swindon. First right (B4508 to Highworth). Second gate on right with sign 'Westmill Wind Farm'.

## **Westmill Wind and Solar Farm Site Visit CONDITIONS OF BOOKING**

In order to make your visit as enjoyable and safe as possible, it is important that you read and acknowledge the following conditions. Please ensure that all members of your party either receive a copy of these conditions or are carefully briefed before the visit.

The farmer reserves the right (with plenty of notice) to ask for the date to be deferred if there was some very clear reason why it could be a problem, (a highly unlikely situation).

### ***Before the visit***

1. **If the Visit Organiser (VO) is absent** for any reason, the details of an alternative VO should be sent to the Visits Clerk. The alternative VO should return a copy of this form before the visit.
2. **Attire** There is no shelter on this very open site and the combined effect of temperature and wind i.e. "windchill" can cause a considerable drop in temperature. Visitors are advised that by dressing warmly, with plenty of layers, gloves, hats and windproofs, (no denim trousers) they will be protected from the cooling effects of the wind. The site can get muddy so suitable footwear should be worn.
3. It is the VO's responsibility to advise WeSET of any **special requirements** before the visit. WeSET acknowledgement and written/emailed permission must be obtained beforehand.

### ***During/After the visit***

4. Car parking is restricted to hard standings. Please do not park on verges as underground cabling may be present.
5. Care should be taken when entering and leaving the site onto the B4508. Traffic travels fast along this section of the road.
6. The ground is uneven. Warnings should be given of the risk of trips and falls.
7. Sufficient **supervision** must be provided both for children and adults particularly if there are special needs. WeSET staff will not act as supervisors of children. This is a parent and/or teacher responsibility. VO's will ensure that CRB or other necessary checks have been obtained for supervisors in the party.
8. **Group size** One Wind Farm guide will lead a maximum of 20 adults. If there are more volunteer guides available, extra groups at the same ratio are welcome. **There can be no visits without a guide.** *Visits without a guide are not to be encouraged.*
9. If dogs are brought on to the site, they must be kept on a lead at all times. Owners are responsible for cleaning up after their dog.
10. The site is a working wind and solar farm on organic arable farmland. You will be advised of any maintenance or farming activities taking place by your WeSET host on the day.
11. There is a 15mph speed limit in force on site for two main reasons :-
  - uneven tracks and vehicle /pedestrian safety
  - to prevent dust blowing on crops
12. Climbing on ladders/steps is not permitted. The visit will not include entry to either sub station or wind turbines. See [www.weset.org](http://www.weset.org) for Open Day dates.
13. Access on site is restricted to the site tracks and hard standing areas only.
14. There are usually no welfare or toilet facilities on the site.
15. No visitor shall endanger anyone else by their activities and must behave in a safe manner at all times.
16. Any injuries or accidents sustained during the visit must be reported to the WeSET guide.
17. This is a no smoking area. All litter must be taken home with you.
18. WeSET reserve the right to cancel visits at short notice due to unforeseen circumstances.

WeSET Trustees understand that by returning this completed Booking Form to [visit@weset.org](mailto:visit@weset.org) the Visit Organiser agrees to convey all Conditions of Visiting to the visiting group.